



Holidays and special holidays

(Accrued in the period 1 September 2020-31 August 2021)

Period	Date(s)	Is campus closed?	Teaching-free?	Comments
Week 42 (autumn holiday)	15-16 October	No	Yes, as a general rule	2 preregistered days of special holiday
Christmas holidays	23 December- 3 January	Yes	Yes	4 preregistered days of holiday: 23, 28-30 December
First day of work in 2021	4 January 2021			
Monday-Wednesday before Easter	29-31 March	No	Yes	3 preregistered days of special holiday
Easter	1-5 April	Yes	Yes	Public holiday
General Prayer Day	30 April	Yes	Yes	National holiday
Ascension Day	13 May	Yes	Yes	Public holiday
Friday after Ascension Day	14 May	Yes	Yes	1 preregistered holiday day
Whit Monday	24 Maj	Yes	Yes	Public holiday
Summer holidays	Four consecutive weeks in July (weeks 27-30). If you wish to take your holiday earlier or later, please coordinate with your immediate superior.			20 preregistered days of holiday

Comments on the holiday calendar

Denmark's [new Holiday Act](#) enters into force on 1 September 2020, which means that all employees will switch to concurrent holiday. Concurrent holiday means that the holiday earned during the year (2.08 holiday day per month) can also be taken on an ongoing basis.

Accrual of holidays and special holidays

The dates above apply to employees at BTECH employed in the accrual period 1 September 2020 to 31 August 2021. Holiday accrued during this period (corresponding to 25 holiday days) will be available for use from 1 September 2020 to 31 December 2021. Five days of special holidays will be added, which must be taken between 1 May 2020 and 30 April 2021 (applies to employees at BTECH who have been employed in the accrual period 1 January 2019 to 31 December 2019).

Preregistered holiday days

Holiday dates are preregistered, cf. [AU's guidelines](#). If you wish to change a preregistered date, you can do so in [the Excel sheet on the O drive](#). Please note that a new date **must** be registered in the holiday plan (not retrospectively). ***If you do not change the preregistered days of ordinary and special holiday before taking the holiday, these days are considered planned days off.***

Special agreements

For VIP, holidays taken outside of July (weeks 27-30) must be agreed upon in writing with Head of Department Anders Frederiksen; other staff members with their immediate supervisor.