

PhD travel application form

To be filled in by the applicant (only one person per form). Please email the completed form to **Janni Ørskov Salomonsen** (janni@btech.au.dk); she will obtain Sven Kunisch' signature.

| | |
|--|--|
| Name | |
| Research group, centre or study programme | |
| Project name and number (90200 if not externally funded) | |
| | |
| Destination (city, country) | |
| Name of university, conference, etc. | |
| Departure date | |
| Return date | |
| Itemised budget | |
| Travel expenses (airplane/train/bus/car) | |
| Hotel | |
| Daily subsistence allowance (approx. DKK 450 a day) | |
| Conference fee | |
| Additional expenses | |
| Total estimated expenses (DKK) | |
| Always fill in the fields below (remember signatures) | |
| Purpose of travel (mark with an X) | |
| <input type="checkbox"/> | Presentation of paper |
| <input type="checkbox"/> | PhD Conference participation |
| <input type="checkbox"/> | PhD course - Remember to attach the "pre-approval" for the PhD course |
| <input type="checkbox"/> | Other purpose of travel (please state): |
| Information about paper | |
| Has the paper been presented at a conference before? | |
| If YES, by whom and where? | |
| I enclose the following documentation (mark with an X) | |
| <input type="checkbox"/> | Conference programme/invitation or information material |
| <input type="checkbox"/> | Acceptance of the paper to be presented |
| <input type="checkbox"/> | Documentation of other activities |
| Date: | Signature of applicant: |
| Date: | Signature of supervisor: |
| The form will be returned to you when Sven Kunisch has evaluated your application. | |
| Date: | Signature of Sven Kunisch (Head of Programme) |